

prosinac 2020.

UPUTSTVA ZA KORIŠTENJE MREŽNE USLUGE TURNITIN ZA NASTAVNIKE

1. Ulazak u mrežni sustav Srca <https://www.srce.unizg.hr/spa/turnitin> klikom na „Pristup softveru Turnitin“

srce Sveučilište u Zagrebu
Sveučilišni računski centar

USLUGE / SOFTVERI ZA PROVJERU AUTENTIČNOSTI RADOVA / POPIS USTANOVA KOJE SU ODABRALE SOFTVER TURNITIN

POPIS USTANOVA KOJE SU ODABRALE SOFTVER TURNITIN

Turnitin: podatci za kontakt administratora ustanove

USTANOVA	ADMINISTRATORI USTANOVE
Sveučilište u Zagrebu	
Akademija likovnih umjetnosti	
Edukacijsko-rehabilitacijski fakultet	Matija Panić
Ekonomski fakultet	Davorka Jukica Maia Tokić

- Nakon odabira poveznice, otvorit će se sučelje za prijavu putem elektroničkog identiteta u sustavu AAI@EduHr. Upišite Vaše korisničko ime i lozinku te odaberite dugme Prijava

AAI@EduHr
Autentikacijska i autorizacijska infrastruktura znanosti i visokog obrazovanja u Republici Hrvatskoj

KORISNIČKA OZNAKA

imeprezime@uniri.hr

ZAPORKA

PRIJAVA

Pomoć

Srce v3.0

2. Ulazak u sustav – All Classes

- Sustav Vas automatski preusmjerava na tab “All Classes” prvi put, svaki slijedeći put ga potrebno je odabrati tab “All Classes”
- Kako biste otvorili svoj kolegij potrebno je odabrati “+Add Class” (zeleni tipka) u odjeljku “All Classes” University of Rijeka

The screenshot shows the Turnitin instructor interface. At the top, there's a navigation bar with 'All Classes' selected. Below it, a message states: 'Note: One or more of the products in this account are set to expire within 30 days. For more information, please click here or contact your account administrator.' A table lists a class with ID 27579768, name 'Provjera', and status 'Active'. The '+ Add Class' button is circled in red. The university name 'University of Rijeka' is also circled in red.

3. Kreiranje kolegija – mape za provjeru radova

a) nakon odabira “Add class” potrebno je:

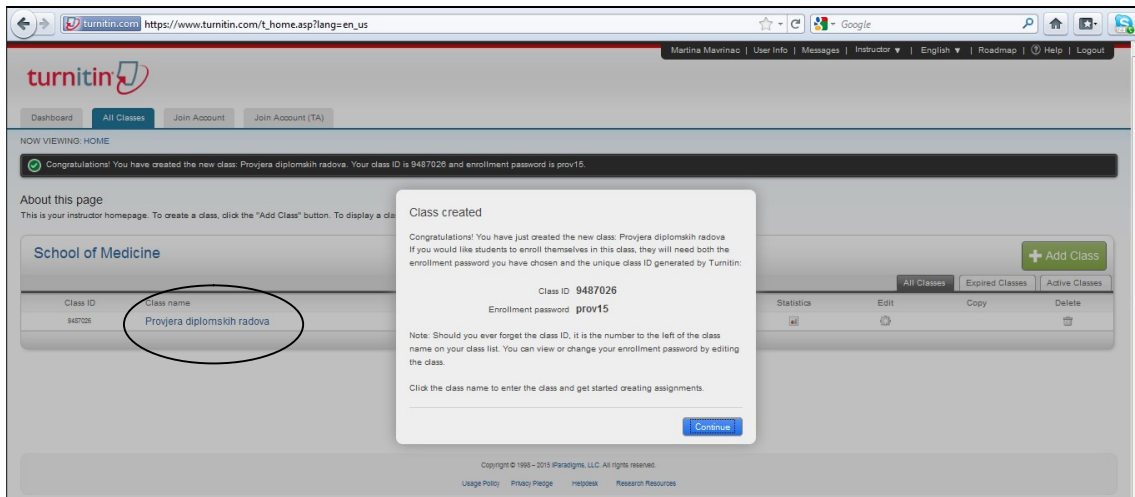
- *Class type*: odabrati *Standard*
- *Class name* (ime kolegija): upisati ime npr. Provjera diplomskih radova – Prezime nastavnika_Ime nastavnika (primjer Provjera diplomskih radova – Bilic-Zulle Lidija)
- *Enrollment password*: upisati lozinku kolegija (4-12 znakova, bez razmaka) te je sačuvati
- *Subject area(s)* (područje): odabrati Medical/Nursing/Health Sciences
- *Student level* (razina studija): odabrati Graduate
- *Class start date*: odabrati današnji datum, *Class End date*: odabrati 1.10. tekuće kalendarske godine
- potvrditi postavke kolegija pritiskom na “Submit”

The screenshot shows the 'Create a new class' form in Turnitin. The form fields are filled with the following information:

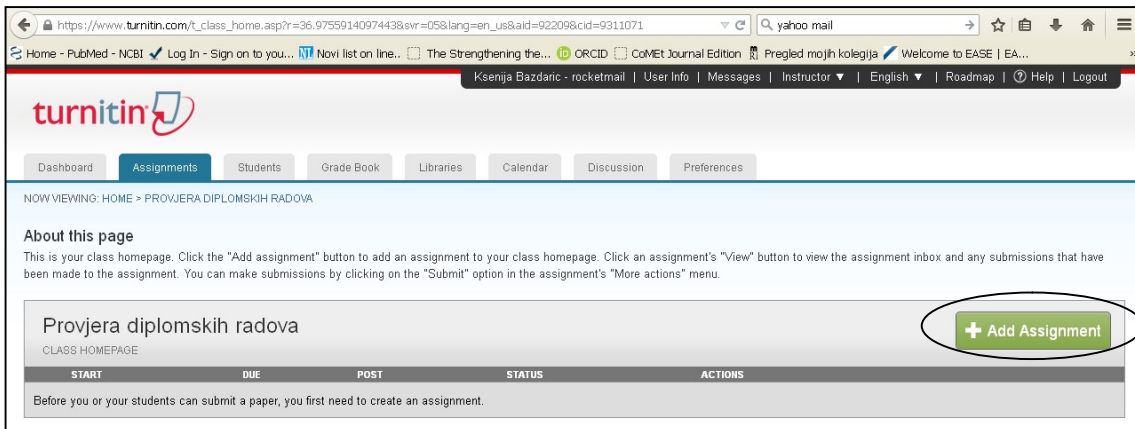
- Class type: Standard
- Class name: Provjera diplomskih radova
- Enrollment password: prov15
- Subject area(s): Medical/Nursing/Health Sciences
- Student level(s): Graduate
- Class start date: 04-Feb-2015
- Class end date: 31-Dec-2015

The 'Submit' button is highlighted in blue.

- b) Dobit ćete obavijest o tome da je kolegij oblikovan s oznakom identifikacijskog broja kolegija te lozinkom kolegija koje je potrebno sačuvati. Zatim je potrebno stisnuti “Continue” (plava boja)



4. Sada je oblikovan novi kolegij “Provjera diplomskih radova” i potrebno je odabrati kolegij pritiskom na ime kolegija (vidi gore zaokruženo). Zatim je potrebno dodati novi zadatak pritiskom na zelenu tipku +Add Assignment kako biste mogli provjeravati tekstove.



- Ako se nakon odabira *Add Assignment* pojavi zaslon kao na slici potrebno je odabrati *Paper Assignment* i pritisnuti *Next Step*. Ako se ne pojavi prijedite na slijedeći korak.

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Dashboard Assignments Students Grade Book Libraries Calendar Discussion Preferences

NOW VIEWING: HOME > PROBA

About this page
This is the first step in creating an assignment. Use the radio buttons to select an assignment type. Please note a paper assignment must exist before any other assignment type can be created.

Select your assignment type

- Paper Assignment
Paper Assignment
Paper Assignment -The paper assignment type is the base assignment for all other assignments types (PeerMark, Revision, and Reflection).
- PeerMark Assignment
- Revision Assignment
When creating a paper assignment there are three dates that instructors will need to set: the start date, the due date, and the post date.
- Reflection Assignment

Next Step

- Za postavke zadatka – *Update Paper Assignment* potrebno je:
 - upisati *Assignment title*: potrebno je dati ime, primjerice Provjera diplomskih radova, Provjera seminarskih radova i slično,
 - dalje na istoj stranici slijedite uputstva o postavkama
 - *Start date*: upisati današnji datum,
 - *Due date (datum predaje radova)*: upisati datum do kada je potrebno predati rad
 - *Post date (datum kad studenti vide izvješće)*: upisati datum kad će studenti moći vidjeti rezultate provjere, *Post date* mora biti kasniji datum od *Due Date*
 - označiti *Allow only file types that Turnitin can check for originality*
 - odabrati *Optional settings* pritiskom na znak plus

The screenshot shows the Turnitin 'New Assignment' form. The 'Assignment title' field contains 'Provjera diplomskih radova'. The 'Start date' is set to 05-Feb-2015 at 9:30 AM. The 'Due date' is set to 12-May-2015 at 11:59 PM. The 'Post date' is set to 13-May-2015 at 12:00 AM. The 'Allow only file types that Turnitin can check for originality' option is selected. The 'Optional settings' button is circled in red. The 'Submit' button is at the bottom.

Optional settings – dodatne postavke

- promjeniti postavku *Allow submissions after the due date* u YES
- promjeniti postavku *Allow students to see report* u YES
- postavku *Generate originality reports for students submission* promjeniti u YES
- za postavku *Submit papers to* odabrati **no repository*** te nakon toga odabrati naredbu *Submit* (plava tipka)

The screenshot shows the 'New Assignment' form in Turnitin. The form is titled 'New Assignment' and contains several sections:

- Assignment title:** 'Provjera diplomskih radova' (with a green checkmark icon).
- Point value:** An empty input field with the label 'Optional' below it.
- File type options:** Two radio buttons: 'Allow only file types that Turnitin can check for originality' (selected) and 'Allow any file type'.
- Dates and Times:** Three date pickers: 'Start date' (05-Feb-2015 at 12:59 PM), 'Due date' (12-May-2015 at 11:59 PM), and 'Post date' (13-May-2015 at 12:00 AM).
- Special Instructions:** A section titled 'Enter special instructions' with a large empty text area.
- Submission Options:** A radio button for 'Allow submissions after the due date?' (selected 'Yes').
- Originality Report:** A section with a radio button for 'Generate Originality Reports for submissions?' (selected 'Yes').

*ova mogućnost je izrazito važna kako dokumenti ne bi bili pohranjeni u repozitorij Sveučilišta te onemogućili daljnju provjeru rada

https://www.turnitin.com/t_modify_assignment.asp?r=69.7819328982433&svr=04&lang=en_us&aid=31998507

Home - PubMed - NCBI Log In - Sign on to you... Novi list on line... The Strengthening the... ORCID CoMET Journal Edition Pregled mojih kolegija Welcome to EASE | EA...

No

Originality Report

Generate Originality Reports for submissions?

Yes

No

Generate Originality Reports for student submissions?

immediately first report is final

immediately first report is final

immediately (can overwrite reports until due date)

on due date

Yes

No

Exclude quoted materials from Similarity Index for all papers in this assignment?

Yes

No

Exclude small matches?

Yes

No

Allow students to see Originality Reports?

Yes

No

Enable Translated Matching? (Beta)

Yes

No

Submit papers to:

no repository

Search options:

Student paper repository

Institution paper repository

Current and archived internet

GradeMark

Attach a rubric/form to this assignment

Note: students will be able to view the attached rubric/form and its content prior to submitting.

Create a rubric Launch Rubric/Form Manager

Find a rubric that's right for your assignment in Turnitin Teaching Tools

Would you like to save these options as your defaults for future assignments?

Submit

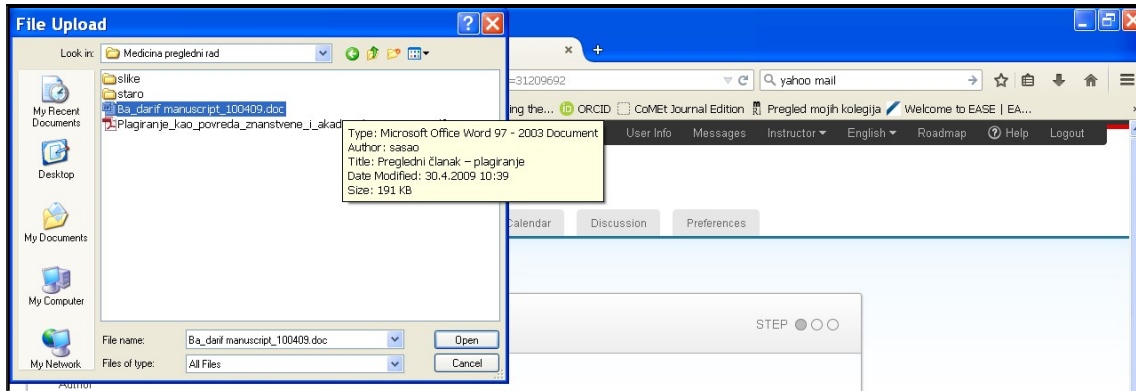
5. Sada je spremno sve za provjeru radova. Kako biste provjerili neki tekst potrebno je odabrati "More actions" te zatim "Submit".

The screenshot shows the Turnitin instructor dashboard. At the top, there's a navigation bar with 'Dashboard', 'Assignments', 'Students', 'Grade Book', 'Libraries', 'Calendar', 'Discussion', and 'Preferences'. Below this, a section titled 'About this page' explains the class homepage. The main area is titled 'Provjera diplomskih radova' (Check diplomas) and contains a table of assignments. The table has columns for 'START', 'DUE', 'POST', 'STATUS', and 'ACTIONS'. One assignment is listed for 'Akademska godina 2014_2015' with a due date of '20-Jan-2015'. The 'ACTIONS' column for this assignment has a 'More actions' dropdown menu open, showing options: 'Edit settings', 'Submit', and 'Delete assignment'. The 'Submit' option is highlighted.

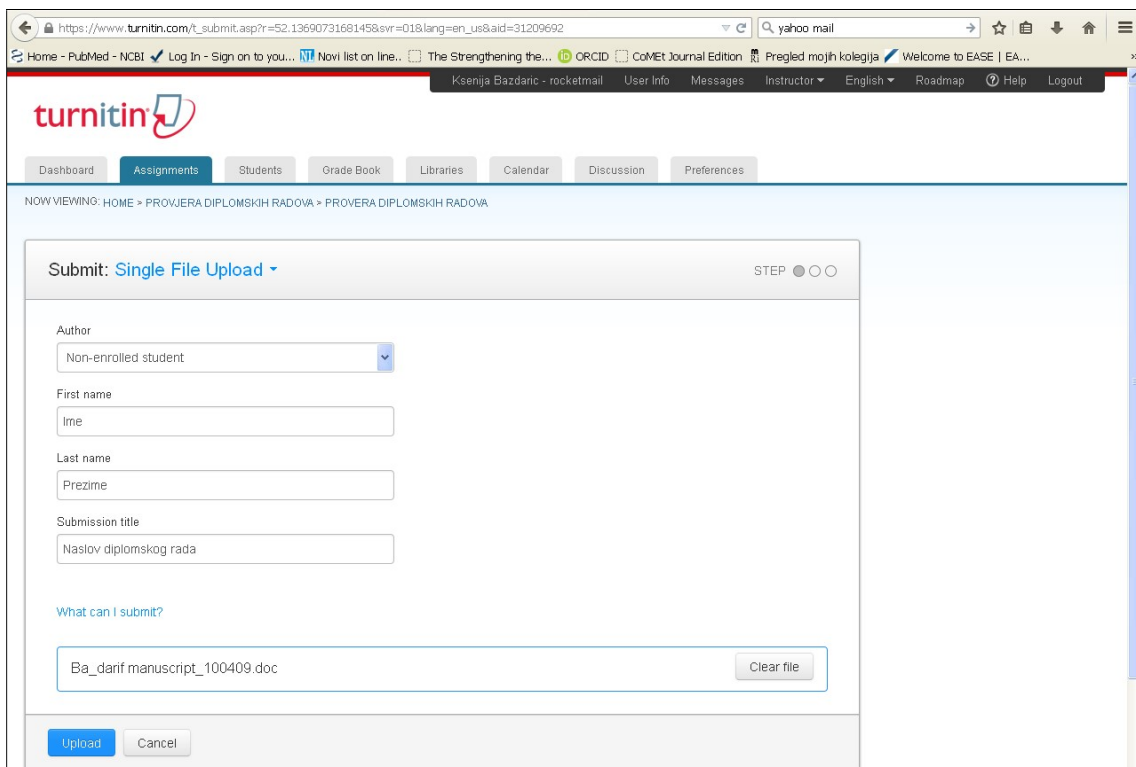
6. U postavkama provjere pojedinačnog diplomskog rada potrebno je upisati Ime (*First name*) i prezime (*Last name*) studenta te naziv diplomskog rada (*Submission title*). Zatim je potrebno odabrati mjesto diplomskog rada: *Choose from this computer* (lokalno na računalu), *Choose from Dropbox* ili *Choose from Google drive*.

The screenshot shows the Turnitin submission interface. At the top, there's a navigation bar with 'Dashboard', 'Assignments', 'Students', 'Grade Book', 'Libraries', 'Calendar', 'Discussion', and 'Preferences'. Below this, a section titled 'Submit: Single File Upload' is shown. The form includes a dropdown menu for 'Author' (set to 'Non-enrolled student'), text input fields for 'First name' (labeled 'Ime') and 'Last name' (labeled 'Prezime'), and a text input field for 'Submission title' (labeled 'Naslov diplomskog rada'). Below these fields, there's a section titled 'What can I submit?' with the instruction 'Choose the file you want to upload to Turnitin:'. Three buttons are provided: 'Choose from this computer', 'Choose from Dropbox', and 'Choose from Google Drive'.

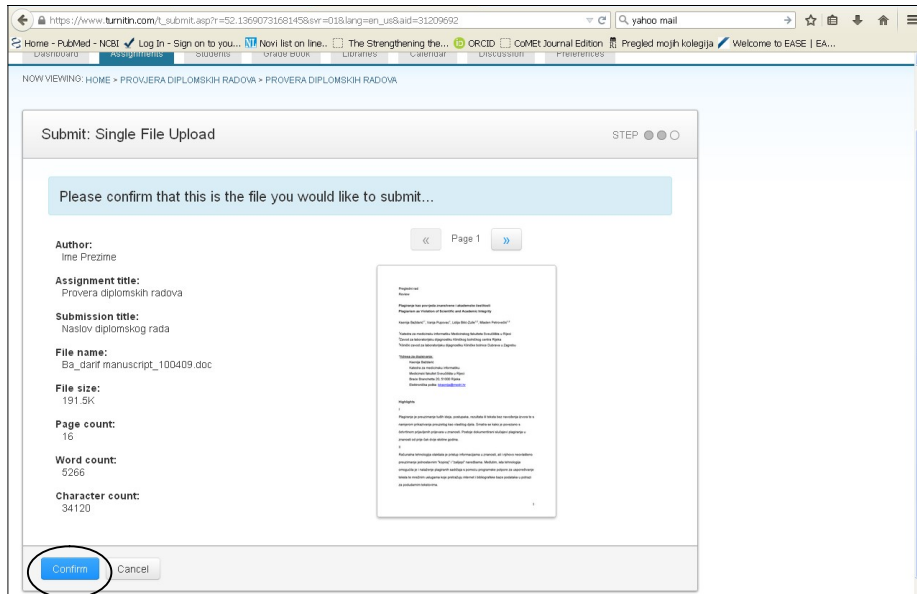
- odaberite datoteku koju želite provjeriti, stisnite *Open*



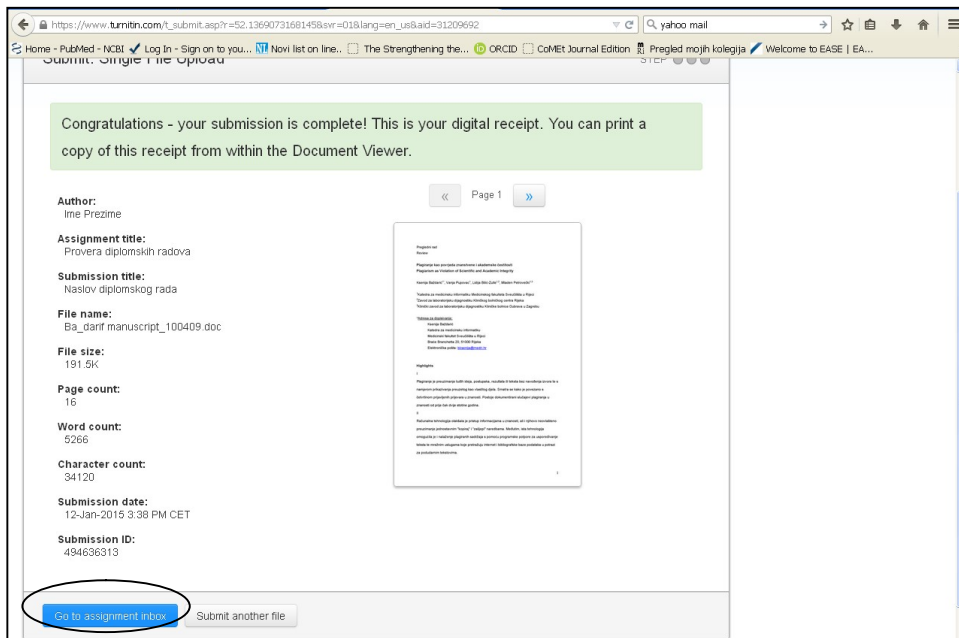
- provjerite ime datoteke prije konačnog odabira i zatim možete potvrditi pritiskom na *Upload*
 - ukoliko je datoteka koju ste odabrali pogrešna stisnite *Clear file* i ponovite postupak odabira datoteke.



- program će vam prikazati prvu stranicu teksta i tražit će potvrdu – stisnite tipku *Confirm* te zatim *Go to assignment inbox*



- *Go to assignment inbox*



7. Program će Vas prebaciti na stranicu koja omogućuje pregled izvješća o podudarnosti tekstova.
Potrebno je pričekati 15-30 minuta (ili više ovisno o duljini teksta) dok se ne pokaže podatak o sličnosti (*similarity*) jer inače javlja grešku s porukom *Originality Report Unavailable*.

turnitin

Dashboard Assignments Students Grade Book Libraries Calendar Discussion Preferences

NOW VIEWING: HOME > PROVERA DIPLOMSKIH RADOVA > PROVERA DIPLOMSKIH RADOVA

About this page
This is your assignment inbox. To view a paper, click the paper's title. To view an Originality Report, click the paper's Originality Report icon in the similarity column. A ghosted icon indicates that the Originality Report has not yet been generated.

Provera diplomskih radova
INBOX | NOW VIEWING: NEW PAPERS ▾

Submit File GradeMark Report | Edit assignment settings

<input type="checkbox"/>	AUTHOR	TITLE	SIMILARITY	GRADE	RESPONSE	FILE	PAPER ID	DATE
<input type="checkbox"/>	Ime Prezime	Naslov diplomskog rada	--		*		494636313	12-Jan-2015

- *Originality Report Unavailable*

Turnitin Document Viewer - Mozilla Firefox

https://www.turnitin.com/dv70=494636313&u=1035854299&s=38&lang=en_us

Provera diplomskih radova Provera diplomskih radova - DUE 19-Ja.*

Naslov diplomskog rada
BY IME PREZIME

Originality GradeMark PeerMark

Search QuickMark templates

Commonly Used

Comment Select text and click the Comment button to highlight text associated with a comment.

Awk C/S Citation Needed
Commonly Confused Del
Improper Citation Insert
Missing *,* P/V Run-on Sp
Support Vague WC
Weak Transition

Originality Report Unavailable
The Originality Report is not available for this submission.
OK

Pregledni rad
Review

Plagiranje kao povreda znanstvene i akademske čestitosti
Plagiarism as Violation of Scientific and Academic Integrity

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²Zavod za laboratorijsku dijagnostiku Kliničkog bolničkog centra "Dr. Miroslav Tišma" Sveučilišta u Rijeci
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Highlights

I
Plagiranje je preuzimanje tuđih ideja, postupaka, rezultata ili teksta bez navođenja izvora te s namjerom prikazivanja preuzetog kao vlastitog djela. Smatra se kako je povezano s četvrtinom prijavljenih prijeveta u znanosti. Postoje dokumentirani slučajevi plagiranja u znanosti od prije čak dvije stotine godina.

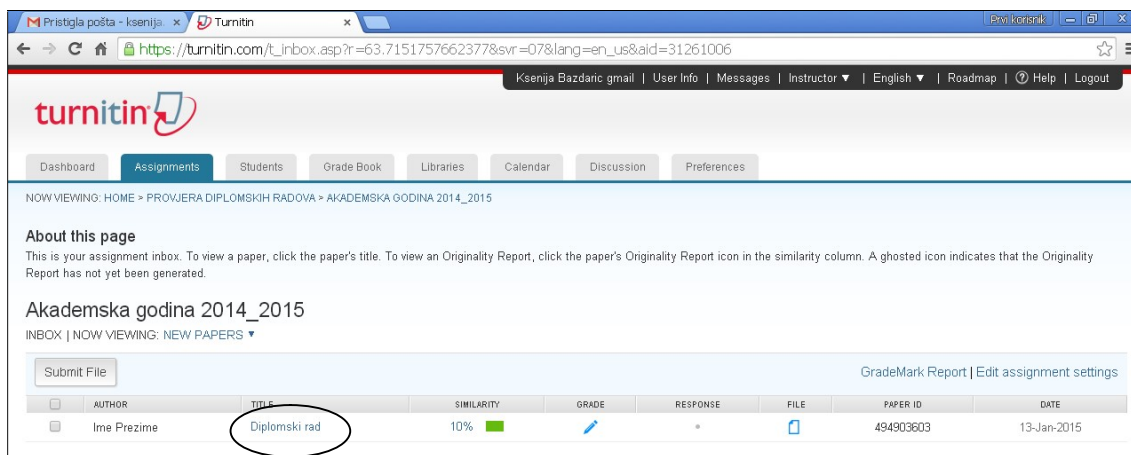
II
Računalna tehnologija olakšala je pristup informacijama u znanosti, ali i njihovo neovlašteno preuzimanje jednostavnim "kopiraj" i "zalijepi" naredbama. Međutim, ista tehnologija omogućila je i nalaženje plagiranih sadržaja s pomoću programske potpore za uspoređivanje

PAGE: 1 OF 16

8. Izvješće o podudarnosti tekstova

Kada je izvješće gotovo bit će prikazan udio sličnosti diplomskog rada s ranije objavljenim tekstovima na Internetu i u repozitoriju Medicinskog fakulteta.

- za pregled izvješća odaberite pod *Title* rad koji ste provjeravali ili *Similarity* - ukupna sličnost uspoređenog teksta s već pronađenim tekstovima u ovom primjeru je 10%.



The screenshot shows the Turnitin web interface. At the top, there is a navigation bar with the Turnitin logo and various menu items like Dashboard, Assignments, Students, Grade Book, Libraries, Calendar, Discussion, and Preferences. Below this, there is a section titled 'About this page' with instructions on how to view papers and reports. The main content area is titled 'Akademska godina 2014_2015' and 'INBOX | NOW VIEWING: NEW PAPERS'. There is a 'Submit File' button and a 'GradeMark Report | Edit assignment settings' link. A table lists assignments with columns for Author, Title, Similarity, Grade, Response, File, Paper ID, and Date. The 'Title' column for the entry 'Diplomski rad' is circled in red.

AUTHOR	TITLE	SIMILARITY	GRADE	RESPONSE	FILE	PAPER ID	DATE
Ime Prezime	Diplomski rad	10%		*		494903603	13-Jan-2015

9. Pregled izvješća o podudarnosti u načinu *Document Viewer*

Za donošenje odluke o izvornosti rada potrebno je promotriti pojedine izvore s kojima je tekst sličan, nikako se ne oslanjati isključivo na nalaz programa, odnosno podatak o sličnosti.

- Ukupna sličnost uspoređenog teksta s već pronađenim tekstovima je prikazana s desne strane kao broj (u primjeru je 100 tj. 100%). Ispod broja 100 nalazi se ikona za prikaz pojedinih udjela teksta.
- podudarni tekst označen je bojom, svaki pronađeni izvor ima svoju boju

The screenshot shows the Turnitin Document Viewer interface. The main content is a CONSORT 2010 checklist table. The right sidebar shows a similarity score of 100% and a red icon for viewing sources. The bottom status bar indicates 'Page: 1 of 2', 'Word Count: 626', and 'Text-only Report | High Resolution'.

Section/Topic	Item No	Checklist item	Reported on page No
Title and abstract	1a	Identification as a randomised trial in the title	_____
	1b	Structured summary of trial design, methods, results, and conclusions (for specific guidance see CONSORT for abstracts)	_____
Introduction	2a	Scientific background and explanation of rationale	_____
	2b	Specific objectives or hypotheses	_____
Methods	3a	Description of trial design (such as parallel, factorial) including allocation ratio	_____
	3b	Important changes to methods after trial commencement (such as eligibility criteria), with reasons	_____
Participants	4a	Eligibility criteria for participants	_____
	4b	Settings and locations where the data were collected	_____
Interventions	5	The interventions for each group with sufficient details to allow replication, including how and when they were actually administered	_____
Outcomes	6a	Completely defined pre-specified primary and secondary outcome measures, including how and when they were assessed	_____
	6b	Any changes to trial outcomes after the trial commenced, with reasons	_____
Sample size	7a	How sample size was determined	_____
	7b	When applicable, explanation of any interim analyses and stopping guidelines	_____

The screenshot shows the Turnitin Document Viewer interface with a source popup window. The popup displays 'Submitted to University of Glamorgan' with a similarity score of 100%. The main content is the same CONSORT 2010 checklist as in the previous screenshot. The right sidebar shows a similarity score of 100% and a list of sources. The bottom status bar indicates 'Page: 1 of 2', 'Word Count: 626', and 'Text-only Report | High Resolution'.

Section/Topic	Item No	Checklist item	Reported on page No
Title and abstract	1a	Identification as a randomised trial in the title	_____
	1b	Structured summary of trial design, methods, results, and conclusions (for specific guidance see CONSORT for abstracts)	_____
Introduction	2a	Scientific background and explanation of rationale	_____
	2b	Specific objectives or hypotheses	_____
Methods	3a	Description of trial design (such as parallel, factorial) including allocation ratio	_____
	3b	Important changes to methods after trial commencement (such as eligibility criteria), with reasons	_____
Participants	4a	Eligibility criteria for participants	_____
	4b	Settings and locations where the data were collected	_____
Interventions	5	The interventions for each group with sufficient details to allow replication, including how and when they were actually administered	_____
Outcomes	6a	Completely defined pre-specified primary and secondary outcome measures, including how and when they were assessed	_____
	6b	Any changes to trial outcomes after the trial commenced, with reasons	_____
Sample size	7a	How sample size was determined	_____
	7b	When applicable, explanation of any interim analyses and stopping guidelines	_____
Randomisation	8a	Method used to generate the random allocation sequence	_____
	8b	Type of randomisation, details of any restriction (such as blocking and block size)	_____
Allocation	9	Mechanism used to implement the random allocation sequence (such as sequentially numbered containers), describing any steps taken to conceal the sequence until interventions were assigned	_____
	10	Who generated the random allocation sequence, who enrolled participants, and who assigned participants to interventions	_____

Nakon provjere potrebno je ispuniti obrazac “Izvješće o provedenoj provjeri izvornosti studentskog rada” (Prilog C, nalazi se na mrežnoj stranici Fakulteta pod e-dokumenti). Podatke o radu studenta može se očitati pritiskom na ikonu „i“ u donjem desnom kutu ekrana (vidi sliku gore).

- isključivanje citiranog teksta i referencija se radi odabirom ikone u obliku lijevka

The screenshot shows the Turnitin Feedback Studio interface. The main content area displays the 'CONSORT 2010 checklist of information to include when reporting a randomised trial'. The checklist is organized into sections: Title and abstract, Introduction, Methods, Trial design, Participants, Interventions, Outcomes, Sample size, Randomisation, and Implementation. Each section contains specific checklist items with corresponding 'Reported on page No' columns.

On the right side, the 'Filters and Settings' panel is open. It includes a 'Filters' section with the following options: 'Exclude Quotes' (checked), 'Exclude Bibliography' (checked), and 'Exclude sources that are less than:' (with radio buttons for 'words' and '%', and a checked option for 'Don't exclude by size'). Below this is the 'Optional Settings' section, which includes 'Multi-Color Highlighting' (checked). At the bottom of the panel are 'Apply Changes' and 'New Report' buttons.

At the bottom of the screen, the status bar shows 'Page: 1 of 2', 'Word Count: 626', 'Text-only Report', and 'High Resolution' (turned on).

- odabirom ikone u obliku lijevka u izborniku *Filter & Settings* odaberite *Exclude Quotes* kako biste iz provjere isključili citate. Stisnite *Apply changes*.
- U postavkama je moguće isključiti i bibliografiju što se ne preporuča za prvi pregled jer ukoliko je bibliografija preuzeta većim dijelom iz nekog izvora moguće je da je rad neovlašteni prijevod objavljenog teksta.