

Pursuant to Article 82, paragraph 1, of the Act on Scientific Activity and Higher Education and Article 34 of the Statute of the Faculty of Medicine in Rijeka, at a session held on 19 September 2017, the Faculty Council of the Faculty of Medicine in Rijeka adopted the following

## **ORDINANCE**

### **on Awarding Full-Time Students**

#### **Article 1**

Words and concepts that have gender significance, regardless of whether they are used in the context of a male or female gender in the Ordinance, apply equally to the male and female gender.

#### **Article 2**

This Ordinance determines the criteria and manners of awarding best full-time students, graduate doctors of medicine and dental medicine, masters of environmental and public health, and bachelors, on the occasion of Faculty Days.

#### **Article 3**

Each academic year, the Dean's Award for Excellence and the Dean's Award for Student Activism are awarded on the occasion of Faculty Days. The award is presented in the form of a written acknowledgment or commemorative prize money.

#### **Article 4**

The aim of the Dean's Award for Excellence is to encourage students to achieve greater success in their studies. The aim of the Dean's Award for Student Activism is to encourage the students' active involvement in student associations/organizations and contribution to the work of Faculty and University bodies.

#### **Article 5**

The Dean's Award for Excellence is awarded to the best students of the integrated study in the 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup>, and 5<sup>th</sup> year of study, to the best students of the graduate study in the 1<sup>st</sup> year, and to the best students of the undergraduate study in the 1<sup>st</sup> and 2<sup>nd</sup> year of study.

The Dean's Award for Excellence is also awarded to graduate doctors of medicine and dental medicine, masters of environmental and public health, and university bachelors for the overall success in the study.

### **Article 6**

The Dean's Award for Student Activism is awarded to one student who was particularly distinguished in the work of student associations/organizations/bodies in the previous academic year.

### **Article 7**

For graduate doctors of medicine and dental medicine, one award can usually be given based on the criterion of clinical courses in accordance with the Clinical Hospital Center Rijeka.

### **Article 8**

Criteria for awarding the Dean's Award for Study Success are:

- A student must be enrolled in the following academic year and must pass all the exams from the previous academic year with the lowest grade point average of 4,00 in all courses and at least 4,50 in courses of the year they are being awarded for. The grade point average in all the passed courses of the year they are being awarded for is calculated to 3 (three) decimal places. The award is given to all the students with the same grade point average at that year.
- The candidates proposed for the award based on the entire study – graduate doctors of medicine and dental medicine, masters of Sanitary Engineering, and university bachelors must have a grade point average of at least 4,50 in all courses of the year of study, and a grade point average of at least 4,00 in their final or graduate thesis. Duration of study is also considered as a criterion.
- The candidates proposed for the award based on the criterion of clinical courses must have a grade point average of at least 4.50 in the 4<sup>th</sup>, 5<sup>th</sup>, and 6<sup>th</sup> year of study (without the elective courses), including the courses *Pathology*, *Psychological Medicine*, and *Propedeutics of Internal Medicine*.

The final number of candidates proposed for the award is determined in a decision by the vice dean for teaching, based on the information on the grade point average and duration of study obtained by the Student Affairs Service immediately after enrollment in the next academic year.

## **Article 9**

Criteria for awarding the Dean's Award for Student Activism are:

- full-time student status
- at least 56 ECTS credits obtained in the previous academic year
- grade point average higher than 3,5
- the student does not have a disciplinary measure
- the student is distinguished in the field of teaching and scientific activity, i.e. sports achievements
- the student has participated in the work of student associations/organizations/civil society associations or was a demonstrator at certain courses and/or participated in the work of Faculty or University bodies (Student Council of the Faculty of Medicine in Rijeka and/or University of Rijeka, committees, councils, boards, and other bodies of the Faculty of Medicine in Rijeka and/or University of Rijeka)
- the student has contributed to the affirmation and recognizability of the Faculty of Medicine in Rijeka

## **Article 10**

The open competition for the Dean's Award for Student Activism is published on the Faculty's website ([www.medri.uniri.hr](http://www.medri.uniri.hr)). The competition specifies the deadline for the submission of applications, as well as the deadline in which the Committee for Dean's Award for Student Activism is obligated to submit the proposal. The application for the open competition is done in writing. Students are running for themselves by applying to the competition. Incomplete or late applications shall not be considered.

Applications for the competition are evaluated by the Committee for Dean's Award for Student Activism (3 members), who is appointed by the dean and delivers the proposal for the best candidate to the dean of the Faculty of Medicine in Rijeka within the prescribed period. The dean makes the final decision on the award.

The prerequisite for the consideration of applications is a complete application documentation submitted on time, which implies:

- candidate application form (an integral part of the Ordinance)
- certificate on student status with a transcript of records
- certificate of the Faculty confirming the student does not have a disciplinary measure
- membership certificate of the student organization/association or Faculty/University body, etc.
- an explanation for the application

- student's CV
- additional documentation that further attests to the student's activities and achievements

### **Article 11**

The decision on winners of the Dean's Award for Excellence and the Dean's Award for Student Activism is published on the website of the Faculty of Medicine in Rijeka and stored in the student file.

### **Article 12**

The content and form of the written acknowledgment are determined by the dean. Along with a written acknowledgment, prize money can also be awarded in accordance with the Faculty's available funds. The amount of prize money is determined by the Dean's Board.

The awards are presented by the dean, i.e. department vice dean, at the solemn session of the Faculty Council on the occasion of Faculty Days.

### **Article 13**

When this Ordinance enters into force, the Ordinance on Awarding Full-Time Students (CLASS. NO.: 003-05/09-02/01, REG. NO.: 2170-24-01-09-1, dated 7 April 2009) and the dean's Decision on the Procedure and Criteria for Granting Dean's Award for Student Activism (CLASS. NO.: 003-06/16-02/374, REG. NO.: 2170-24-01-16-1, dated 15 November 2016) shall cease to be valid.

This Ordinance shall enter into force on the eighth day after its publication on the website of the Faculty.

Dean

Professor Tomislav Rukavina, MD, PhD

This Ordinance was published on the website of the Faculty on 20 September 2017 and entered into force on 28 September 2017.

Secretary of the Faculty

Nataša Cikuša, LLB

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