

Procedure for prior learning assessment and recognition

It refers to the recognition of acquired ECTS credits/verification of learning outcomes through forms of prior formal education.

Procedure for the recognition of individual exams

*The Request for Prior Learning Recognition form is available at the www.medri.uniri.hr

Procedure:

Step 1: The student completes the Request for Prior Learning Recognition for each course individually. In addition, the student must provide an original printout of the study program (course syllabus) and a transcript of records from the higher education institution.

All documents must be issued in Latin script and Croatian language. For documents not issued in Latin script and Croatian language, the student must provide a translation into Croatian by a licensed court interpreter.

Step 2: The student submits all documents to their course coordinator by October 15 (current academic year). The application(s) may be submitted once during the academic year.

Step 3: After recognition or non-recognition of an individual exam, the department secretary brings a completed Request for Prior Learning Recognition form, Passed Exam Recognition form, and a copy of the transcript of records to the Office of Student Affairs no later than November 15 (current academic year), whereupon the course(s) will be referred to the Expert Committees of individual study programs, which will render an opinion and present it to the Committee for Prior Learning Assessment and Recognition, which will make the final decision.

After the 7-day appeal period (if the student has not appealed), the coordinator executes the recognition through the ISVU system, and the documentation is stored in the student's file.

Deadline: submission by the student by October 15.

Note: Any request received after the stated deadline will not be considered for the current academic year.