

Pursuant to Article 7, paragraph 1, of the Act on Student Council and other student organizations (Official Gazette 71/07), at the proposal of the Student Council of the Faculty of Medicine in Rijeka, at a session held on 12 June 2018, the Faculty Council of the Faculty of Medicine in Rijeka adopted the following

STATUTE OF THE STUDENT COUNCIL OF THE FACULTY OF MEDICINE IN RIJEKA

1. GENERAL PROVISIONS

Article 1

- 1) The Statute is the underlying act of the Student Council of the Faculty of Medicine in Rijeka.
- 2) In accordance with the Act on Student Council and other student organizations (Official Gazette 71/07), the Statute stipulates the manners of the Student Council's operation, bodies of the Student Council, its composition, manners of election and jurisdiction of each body of the Student Council, manners of appointing a student ombudsman, manners of electing a student representative to the bodies of the higher education institution, responsibility of the bodies and members of the Student Council for failure to perform the tasks entrusted to them, and other important issues related to the work of the Student Council.
- 3) Words and concepts that have gender significance, regardless of whether they are used in the context of a male or female gender in the Statute, apply equally to the male and female gender.

Article 2

- 1) The Student Council of the Faculty of Medicine in Rijeka is established at the Faculty of Medicine in Rijeka in accordance with the Act and this Statute.
- 2) The Student Council of the Faculty of Medicine in Rijeka is a student elective representative body that protects students' interests, participates in the decision-making of the bodies of the higher education institution, and represents students in the higher education system organized at the level of a scientific and teaching component.
- 3) The full name of the Student Council is: Student Council of the Faculty of Medicine in Rijeka.
- 4) The abbreviated name of the Student Council is: SC MedRi.
- 5) The headquarters of the Student Council of the Faculty of Medicine in Rijeka is the Faculty of Medicine in Rijeka, Braće Branchetta 20, Rijeka.

- 6) The Student Council can use its title in the English language: Student Council of the Faculty of Medicine, University of Rijeka.

Article 3

The date 1 October 2008 is earmarked as the Day of the Student Council of the Faculty of Medicine in Rijeka, as it is the day of the establishment of the Student Council of the Faculty of Medicine in Rijeka in accordance with the Act.

Article 4

The Student Council of the Faculty of Medicine in Rijeka has a stamp, whose appearance is determined by a special decision of the Student Council.

2. REPRESENTATION AND ADVOCATION

Article 5

- 1) The president of the Student Council of the Faculty of Medicine in Rijeka advocates and represents the Student Council of the Faculty of Medicine in Rijeka to the bodies of the Faculty of Medicine in Rijeka in accordance with the Act and this Statute.
- 2) The representative of the Student Council of the Faculty of Medicine in Rijeka represents the Student Council of the Faculty of Medicine in Rijeka to the Student Council of the University of Rijeka.
- 3) In case of the president's absence or non-attendance, the president of the Student Council is replaced by the vice president.

3. ASSIGNMENTS OF THE STUDENT COUNCIL

Article 6

The Student Council:

- elects the president and the vice president of the Student Council
- elects the secretary of the Student Council at the proposal of the president
- elects a member of the presidency of the Student Council
- elects student representatives to the Faculty Council and to the working bodies of the Faculty Council
- elects a student representative to the Student Council of the University of Rijeka

- elects student representatives to the corresponding organizations, institutions, and companies founded by the Faculty of Medicine in Rijeka
- proposes candidates to the Student Council of the University of Rijeka for appointment of student representatives to University committees and boards
- appoints the student ombudsman in the manner determined by this Statute
- adopts the plan and the program of the Student Council
- adopts underlying acts of the Student Council
- adopts the budget of the Student Council
- deals with the student quality of life, especially with the quality of study process, student standard, realization of student rights, and other issues important for the students of the Faculty of Medicine in Rijeka
- proposes a plan for funding student activities through the Committee for Evaluation and Funding of Student Projects at the Faculty of Medicine in Rijeka
- discusses the work of the Student Council
- encourages extracurricular activities for students of the Faculty of Medicine in Rijeka
- proposes the Statute of the Student Council of the Faculty of Medicine in Rijeka
- performs other activities of interest to students of the Faculty of Medicine in Rijeka.

4. COMPOSITION OF THE STUDENT COUNCIL

Article 7

- 1) The Student Council is composed of students of the Faculty of Medicine in Rijeka who are elected among candidates listed on the electoral list.
- 2) In student elections, members of the Student Council are elected based on the number of student representatives foreseen in the Faculty Council.
- 3) The student ombudsman of the Faculty of Medicine in Rijeka, the representative, and the deputy representative of students in the area of biomedical and natural sciences participate in the work of the Student Council without having voting rights. They participate in the Student Council Assembly of the University of Rijeka only if they are both students of the Faculty of Medicine in Rijeka and representatives in the bodies of the Faculty of Medicine in Rijeka, University of Rijeka, and the Student Council of the University of Rijeka.

Article 8

In accordance with the Ordinance on Implementation of Elections for Student Representatives to the Student Council of the University of Rijeka and student councils of constituent units of the University of Rijeka, the constituencies and the number of student

representatives and their deputy representatives are determined by the decision of the head of the constituent unit at the proposal of the Student Council.

Article 9

- 1) The mandate of the members of the Student Council of the Faculty of Medicine in Rijeka lasts two years and can be repeated once.
- 2) The mandate of a member of the Student Council of the Faculty of Medicine in Rijeka terminates in the following situations:
 - termination of student status
 - at the day of resignation
 - if the student has not obtained a minimum of 60 ECTS grade points in the last two years of study
 - if the student is not able to perform their duty for objective reasons
 - if the student does not participate in the work of the Student Council of the Faculty of Medicine in Rijeka and bodies of the Student Council of the Faculty of Medicine in Rijeka without a justifiable reason for at least one month during an academic year
 - if the student's behavior violates the reputation of the Student Council of the Faculty of Medicine in Rijeka.
- 3) The decision on the termination of the mandate is made by a two-thirds majority of the total number of members of the Student Council with voting rights.
- 4) In case the mandate of a member of the Student Council terminates before the expiration of the period which they have been elected for, they are replaced by their deputy or candidate for the student representative who is next on the electoral list which the student was elected from. If this is not possible, elections shall be conducted for the new member of the Student Council. A member elected in such a way has a mandate corresponding to the mandate of the member instead of whom they have been elected.

5. ELECTION OF THE MEMBERS OF THE STUDENT COUNCIL

Article 10

- 1) The Ordinance on Implementation of Elections for Student Representatives to the Student Council of the University of Rijeka and student councils of constituent units of the University of Rijeka stipulates more precisely the election process of student representatives.
- 2) All students of the undergraduate, graduate, integrated undergraduate and graduate, and postgraduate university studies have the right to elect student representatives to the Student Council.

- 3) The elections are announced and conducted at the level of the University of Rijeka and conducted at the level of the constituent units of the University of Rijeka.
- 4) In accordance with the Ordinance from paragraph 1 of this Article, the rector of the University of Rijeka announces elections at least 30 days before their commencement.
- 5) Ordinance from paragraph 1 of this Article stipulates:
 - manners of proposing and determining candidates
 - conditions for the validity of candidacy
 - bodies, their composition and the scope for conducting the procedure
 - place and time of the elections
 - the manner of conducting elections
 - the secrecy of voting
 - keeping a voter list
 - the method of verification
 - the method of verifying the identification of candidates, voters, and other people participating in the election process
 - complaint about the course and results of the election process
 - the composition and scope of the committee for complaints in accordance with Article 16 of the Act
 - participation of observers
 - the manner of action in case of an equal number of votes for certain candidates
 - the manner of constituting the Student Council of the University of Rijeka and student councils of the constituent units of the University of Rijeka.
- 6) The constituencies are formed in accordance with the Ordinance from paragraph 1 of this Article.

6. BODIES OF THE STUDENT COUNCIL

Article 11

- 1) Bodies of the Student Council of the Faculty of Medicine in Rijeka are: a president, vice president, presidency, and secretary. The presidency is composed of: a president, vice president, and one member of the Student Council of the Faculty of Medicine in Rijeka.
- 2) The election of the president, vice president, secretary, and one member for the presidency of the Student Council is conducted at the constitutive session assembled by the dean of the Faculty.
- 3) All members of the Student Council can propose candidates for the position of a president, vice president, secretary, and one member for the presidency of the Student Council.

Article 12

- 1) The president of the Student Council:
 - advocates and represents the Student Council
 - coordinates the work of the Student Council
 - suggests proposals for general acts to the Student Council
 - on behalf of the Student Council, sends remonstrances and inquires to the competent bodies
 - proposes and adopts general acts in accordance with this Statute
 - proposes the budget of the Student Council to the members of the Student Council
 - proposes a vice president of the Student Council to the members of the Student Council
 - proposes a secretary of the Student Council to the members of the Student Council
 - assembles sessions of the Student Council
 - presides at sessions of the Student Council and implements the adopted decisions and conclusions
 - submits a proposal of work of the Student Council
 - performs other activities stipulated by the Act and this Statute.
- 2) Every three months or more often if necessary, the president of the Student Council submits to the members of the Student Council a report on work and activities of the Student Council.
- 3) The president can appoint assistants, advisers, boards, permanent and occasional expert committees or working groups, and other permanent advisory bodies for performing certain activities within its scope of activity. The number and the name of the assistants, advisers, and the composition of the boards, expert bodies, or working groups and other permanent bodies is determined more precisely by the Decision.

Article 13

- 1) Only a member of the Student Council can be elected its president.
- 2) The duration of the mandate of the president and vice president is one academic year and can be repeated once.
- 3) The president elected for the Student Council is a candidate who has received a majority vote of all members of the Student Council with voting rights.
- 4) If none of the proposed candidates for the president of the Student Council receives the necessary majority vote of the members of the Student Council in the first round, the second round is organized where it is elected between the two proposed candidates who had received the highest number of votes in the first round.
- 5) Voting is done secretly by ballot papers, unless the Student Council decides otherwise.

Article 14

- 1) In case the president of the Student Council is prevented from performing their duties (due to absence, illness, etc.), they are replaced by the vice president.
- 2) The vice president of the Student Council has all the authority and performs activities of the president of the Student Council stipulated by the Act and this Statute, and signs all acts by using the designation “in lieu of” (instead).
- 3) In case the president of the Student Council is absent for more than three months, the members of the Student Council must initiate the process of electing a new president of the Student Council.

Article 15

- 1) The president can be dismissed before the expiration of their mandate if:
 - they request the dismissal
 - they no longer have the student status
 - they abuse the position of the president or exceed their authority
 - they approve the payment of funds that are not in accordance with the budget or the decision of the Student Council
 - their actions violate the reputation of their duty and position
 - by request of the majority of members of the Student Council.
- 2) The decision to initiate the dismissal of the president, i.e. vice president, of the Student Council is made by the members of the Student Council based on a written reasoned request to initiate that procedure with the support of one-third of the members of the Student Council who have voting rights and by announcing it at the previous session.
- 3) The dismissal of the president is discussed at a session convened by the president of the Student Council and led by the vice president. If the vice president is absent, they are replaced at the session by another member of the Student Council who has been elected by the majority of members of the Student Council to lead the session until a new president is elected.
- 4) In case of the dismissal of the vice president, the session is convened by the president of the Student Council. If the president is absent, they are replaced at the sessions by another member of the Student Council who has been elected by the majority of members of the Student Council to lead the sessions until a new president is elected.
- 5) When deciding on dismissal, the president, i.e. vice president, must be given the opportunity to declare themselves on the reasons for dismissal.
- 6) The members of the Student Council decide on the dismissal by a two-thirds majority of all members of the Student Council. The dismissal is decided by public vote.
- 7) A decision by which the president of the Student Council is dismissed must be delivered to the dean within eight days from the day of its adoption.

Article 16

In case of the dismissal of the president of the Student Council, the vice president of the Student Council shall be the acting president of the Student Council until a new president of the Student Council is elected, and for a maximum period of two months.

Article 17

The secretary of the Student Council:

- helps the president in their work
- performs professional and administrative activities
- deals with drafting acts
- keeps records of the archive and documentation of the Student Council
- keeps the stamp of the Student Council
- prepares the annual report on the work of the Student Council
- is responsible for the meeting minutes from sessions of the Student Council
- is responsible for the supervision of the account balance of the Student Council.

Article 18

- 1) The presidency is the executive body of the Student Council.
- 2) The duration of the mandate of the student representative in the presidency is one year.
- 3) The presidency of the Student Council of the Faculty of Medicine in Rijeka is organized by the president of the Student Council as needed, and in the following situations:
 - coordinating and monitoring the overall activity of the Student Council
 - improving the work of the Student Council
 - synchronizing all the activities of the Student Council.

7. MANNER OF OPERATION OF THE STUDENT COUNCIL

Article 19

- 1) The Student Council operates at sessions that are convened at least once in a month, except during August.
- 2) The session of the Student Council must be convened in writing or digitally at least three days before it is held.
- 3) Exceptionally, the session can be convened within a shorter period, but with a written or digital consent of half of all members of the Student Council who have voting rights.

- 4) The sessions of the Student Council are public. All the students of the Faculty of Medicine in Rijeka and other interested persons have the right to attend the sessions. All the people who want to attend a session are obligated to announce themselves two days before the session and shall be considered guests of the Student Council.
- 5) Exceptionally, a session of the Student Council can be closed to the public if decided so by the majority of the members who have voting rights.
- 6) The president is obligated to convene a session of the Student Council after a written request of one-third of the members. Such request must contain a proposed agenda.
- 7) If the president of the Student Council does not convene a session within eight days from the day the request was submitted, the members who have proposed the convening session can themselves convene the session of the Student Council.
- 8) In case of convening the session from the previous paragraph, the session of the Student Council is led by one of the members who proposed the convening session.

Article 20

- 1) The Student Council can make decisions only if the majority of the total number of members of the Student Council, i.e. their deputies, is present at the sessions.
- 2) Only the members of the Student Council have voting rights. In case a member is absent, their deputy has voting rights.
- 3) The Student Council makes decisions by the majority vote of members present, except in cases where the Act, the Statute, or other general acts stipulate otherwise.
- 4) All voting is public, unless the members of the Student Council determine otherwise by a majority vote.
- 5) Meeting minutes are kept of the sessions.

Article 21

The session of the Student Council can be held electronically via remote communication (electronic session). Decisions made at an electronic session are confirmed at the following session of the Student Council by adopting the meeting minutes.

Article 22

All decisions of the Student Council are archived in a written form.

8. STUDENT REPRESENTATIVES TO FACULTY BODIES

Article 23

- 1) The Student Council elects its student representatives to Faculty bodies in accordance with the Statute of the Faculty and other general acts of the Faculty.
- 2) The Student Council elects its student representatives to Faculty bodies by ensuring equal representation of all study programs and years of study. If the number of candidates is larger than necessary, the elected candidates are the ones having the majority vote, taking into account the equal representation principle.

9. STUDENT OMBUDSMAN

Article 24

- 1) The Faculty of Medicine in Rijeka has a student ombudsman appointed by the Student Council.
- 2) The candidate for student ombudsman is proposed by the Student Council and does not have to be a member of the Student Council.
- 3) A student who meets the requirements for the membership of the Student Council stipulated by the Act can be appointed a student ombudsman.
- 4) The decision on appointing a student ombudsman is adopted by a majority vote in public voting of all the members of the Student Council with voting rights.
- 5) The duration of the mandate of the student ombudsman is one year.
- 6) The student ombudsman:
 - receives student complaints regarding their rights and discusses them with the competent bodies of the Faculty of Medicine in Rijeka
 - advises students regarding the realization of their rights
 - can participate in disciplinary proceedings against the students for the purpose of protecting their rights
 - is responsible for the legality of elections
 - participates in the work of the Student Council without voting rights
 - performs other activities stipulated by the Act and the Statute.
- 7) At least every three months or more often when necessary, the student ombudsman of the Faculty of Medicine in Rijeka is obligated to submit reports on their work to the Student Council.

10. STUDENT ASSOCIATIONS AND OTHER STUDENT ORGANIZATIONS AT THE UNIVERSITY

Article 25

- 1) Students can establish associations and other student organizations at the Faculty of Medicine in Rijeka in accordance with the Act and the Statute of the University.
- 2) The University of Rijeka keeps a record of student organizations established at the University of Rijeka in accordance with a special act of the University of Rijeka.

11. FUNDING THE WORK OF THE STUDENT COUNCIL

Article 26

- 1) The work of the Student Council is funded from the budget of the Faculty in accordance with the Act and general acts of the Faculty and University.
- 2) The Student Council disposes of funds for its work within the framework of the Faculty's account.

12. PUBLICITY OF WORK

Article 27

- 1) The work of the Student Council is public.
- 2) The Student Council realizes the publicity of work by directly providing information to the students via their website, by convening panel discussions, through public media, and in other appropriate manners.

13. GENERAL ACTS

Article 28

- 1) The Statute is a general act of the Student Council.
- 2) The Statute of the Student Council is adopted by the Faculty Council at the proposal of the Student Council.
- 3) The Student Council adopts the decision on the proposal by a two-thirds majority of the total number of members with voting rights.

- 4) Amendments to the Statute are adopted in the same way as in paragraph 2 of this Article.
- 5) The Student Council can also adopt other general acts.

14. TRANSITIONAL AND FINAL PROVISIONS

Article 29

This Statute enters into force on the day of its adoption at the Faculty Council and shall be published on the Faculty's website.

Article 30

When this Statute enters into force, the Statute dated 22 February 2012 shall cease to be valid.

Dean

Professor Tomislav Rukavina, MD, PhD

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