



medri

**INTEGRATED UNDERGRADUATE AND GRADUATE UNIVERSITY
STUDY OF MEDICINE IN ENGLISH**

GRADUATION EXAM AND THESIS

GRADUATION THESIS

Students of the Integrated undergraduate and graduate university study of Medicine in English complete their studies by writing a graduation thesis and passing the graduation exam. Students do not have to defend their thesis publicly. However, the thesis is evaluated by the Graduation Thesis Evaluation Committee.

Students choose the topic of their thesis in agreement with the mentor and fill out the *Application form for registration of graduation thesis topic*. The completed form must be submitted via the [Merlin](#) platform no later than **December 15, 2022**.

The mentor for the thesis can be a teacher appointed in a scientific-teaching rank. In addition to the appointed mentor, a co-mentor holding an associate rank can be exceptionally appointed as a senior assistant (postdoctoral research assistant) with an academic degree of Doctor of Science registered in the Croatian Database of Registered Scientists.

The Vice Dean for Teaching approves the submitted thesis topics, confirms the proposed members of the Graduation Thesis Evaluation Committee and publishes the list of approved thesis topics on the Faculty of Medicine's website until **January 31, 2023**.

Students must submit their graduation thesis in electronic form (.doc or .pdf) to the mentor. According to the Decision of the University of Rijeka, the mentor verifies the graduation thesis originality through the Turnitin software (CLASS. NO.: 650-01/14-01/15; REG. NO.: 2170-57-0514-1).

After the verification, the mentor fills out the *Report on the originality verification of student work*. If the thesis meets the originality requirements according to the mentor's opinion, the Report is issued as positive. If the thesis does not meet the originality requirements according to the mentor's opinion, the mentor returns the thesis to the candidate for revision.

Mentors enter data about students' graduation theses into the ISVU system. Data can be entered into the ISVU system after the thesis topic has been approved and no later than **June 1, 2023**.

After the student completes their thesis, the Graduation Thesis Evaluation Committee fills out the *Form for graduation thesis evaluation* by giving a joint numerical grade and a final opinion. The student submits the *Form for graduation thesis evaluation* signed by all members of the Committee and the *Report on the originality verification of student work* (Turnitin) through the [Merlin](#) system no later than **June 30, 2023**.

Students are obligated to store the approved version of their thesis in the [Repository of the Faculty of Medicine in Rijeka – Dabar](#) in open access until **July 12, 2023**. After the thesis has been uploaded, students should contact the Faculty of Medicine’s Library to obtain a certificate of the completed storage in the repository.

GRADUATION EXAM

The graduation exam is organized twice in the academic year, in July and September. Students can apply for the graduation exam after passing all the exams of the study program and receiving a positive grade for the graduation thesis.

JULY DEADLINE FOR THE GRADUATION EXAM: July 21, 2023

SEPTEMBER DEADLINE FOR THE GRADUATION EXAM: September 15, 2023

The final grade is the sum of the average grade of the positively graded graduation thesis and the passed graduation exam. The student’s graduation date is the date of passing the graduation exam.

Application form for registration of graduation thesis topic

General student information and contact	
Student name and surname	
Student ID number (JMBAG)	
Mobile phone	
E-mail address	

Title of the proposed topic

Mentor		
Academic title, name and surname	Department	E-mail address
Co-mentor		
Academic title, name and surname	Department	E-mail address

Graduation Thesis Evaluation Committee	
1. (Committee Chair)	
2.	
3.	

Rijeka, _____

(date)

Mentor _____

(signature)

SVEUČILIŠTE U RIJECI - MEDICINSKI FAKULTET | UNIVERSITY OF RIJEKA - FACULTY OF MEDICINE

OIB (Personal identification No.): 98164324541 | MB (Registration No.): 3328554

IBAN: HR932360001101410222 (ZABA) | SWIFT/BIC: ZABAHR2X | VAT No: HR98164324541

Form for graduation thesis evaluation

General student information and contact	
Student name and surname	
Student ID number (JMBAG)	
Mobile phone	
E-mail address	

Graduation thesis topic

Graduation thesis grade
Final opinion

Graduation Thesis Evaluation Committee		
	Academic title, name and surname	Signature
1. (Committee Chair)		
2.		
3.		

Rijeka, _____

(date)

SVEUČILIŠTE U RIJECI - MEDICINSKI FAKULTET | UNIVERSITY OF RIJEKA - FACULTY OF MEDICINE



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GRADUATION THESIS FORMATTING INSTRUCTIONS

The thesis should be written in electronic form (Word document), standard size (A4, 210×297 mm). The text should be written in Times New Roman CE font, size 12, with 1.5 line spacing, justified, written from the beginning of the line (without indenting the first line of the paragraph), with margins of 2.5 cm.

The graduation thesis should contain a minimum of 15 pages and a maximum of 50 pages (not counting the title pages, table of contents, list of abbreviations and acronyms). If the graduation thesis contains too many tables and figures, the number of pages can be increased by up to 20% (a maximum of 10 more pages).



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PAGE 1: COVER PAGE OF THE GRADUATION THESIS

**UNIVERSITY OF RIJEKA
FACULTY OF MEDICINE**

**INTEGRATED UNDERGRADUATE AND GRADUATE UNIVERSITY STUDY OF
MEDICINE IN ENGLISH**

Name and surname

GRADUATION THESIS TITLE

GRADUATION THESIS

Rijeka, year



medri

PAGE 2: TITLE PAGE OF THE GRADUATION THESIS

**UNIVERSITY OF RIJEKA
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MEDICINE IN ENGLISH**

Name and surname

GRADUATION THESIS TITLE

GRADUATION THESIS

Rijeka, year

SVEUČILIŠTE U RIJECI - MEDICINSKI FAKULTET | UNIVERSITY OF RIJEKA - FACULTY OF MEDICINE

OIB (Personal identification No.): **98164324541** | MB (Registration No.): **3328554**
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PAGE 3

Thesis mentor: (mentor's name and surname, academic title and scientific-teaching rank)

The graduation thesis was graded on _____ in _____, before the Committee composed of the following members:

1. _____ (Committee Head)
2. _____
3. _____

The graduation thesis contains _____ pages, _____ figures, _____ tables, _____ references.

PAGE 4

Optional pages

The fourth page is optional and can contain a preface, acknowledgment or dedication. The preface should contain information important for the research, e.g., the name and designation of the project based on which the research was conducted.

PAGE 5

Thesis table of contents

The thesis table of contents should contain the titles of chapters and sections and their page numbers.

PAGE 6

List of abbreviations and acronyms

All the abbreviations for terms used in the thesis should be listed in alphabetical order. The title of the thesis shouldn't contain abbreviations unless their meaning is well-known.

PAGE 7

The graduation thesis consists of didactically structured chapters. Depending on the type of thesis (review paper, professional paper, scientific paper), it should have the following components:

Review paper

Introduction
Aims and objectives
Literature review
Discussion
Conclusion(s)
Summary
Literature cited
CV

Professional paper

Introduction
Aims and objectives
Participants and study design (Materials and methods)
Results
Discussion
Conclusion(s)
Literature cited
CV

Scientific paper

Introduction
Aims and objectives
Participants and study design (Materials and methods)
Results
Discussion
Conclusion(s)

Literature cited

CV

Summary is written after the conclusion and briefly (one page, no more than 250 words) presents the most important points of the thesis. Below the summary, keywords are listed in alphabetical order and separated by a comma.

Literature (references) are different sources of knowledge (articles, books, websites, legal regulations, etc.). The list of references is written after the summary. You must indicate in the thesis which literature was used in the writing of the thesis.

Vancouver style should be used for citing and referencing. In this style, references are listed numerically according to the order in which they appear in the thesis.

The reference number used in the text is indicated in round brackets (1). When several references are used simultaneously, all the numbers of the references used are written in brackets (8–10, 15, 17).

Citation rules and examples of the most frequently used reference sources

References are cited as follows:

Citing books

Printed books:

Šolić F, Žauhar G. Fizika za medicinare. 2. izd. Rijeka: Medicinski fakultet Sveučilišta u Rijeci; 2013.

Križan Z. Kompendij anatomije čovjeka. 3. izd. 3. dio, Pregled građe grudi, trbuha, zdjelice, noge i ruke: za studente opće medicine i stomatologije. Zagreb: Školska knjiga; 1997.

Electronic books, available online:

Patrias K, author; Wendling D, editor. Citing Medicine: The NLM Style Guide for Authors, Editors, and Publishers [Internet]. 2nd edition. Bethesda (MD): National Library of Medicine (US); 2007. [updated October 2, 2015; accessed November 4, 2018]

SVEUČILIŠTE U RIJEČI - MEDICINSKI FAKULTET | UNIVERSITY OF RIJEKA - FACULTY OF MEDICINE

Chapters from books/papers from proceedings:

Kone BC. Metabolic basis of solute transport. U: Brenner BM, Rector FC, eds. Brenner and Rector's the kidney. 8th ed. Vol. 1. Philadelphia: Saunders Elsevier; c2008. p. 130-55.

Christensen S, Oppacher F. An analysis of Koza's computational effort statistic for genetic programming. U: Foster JA, Lutton E, Miller J, Ryan C, Tettamanzi AG, editors. Genetic programming. EuroGP 2002: Proceedings of the 5th European Conference on Genetic Programming; 2002 Apr 3-5; Kinsdale, Ireland. Berlin: Springer; 2002. p. 182-91.

Journal articles

Printed journal articles:

Sigelman CK, Schoenrock CJ, Spanhel CL, Hromas SG, Winer JL, Budd EC, et al. Surveying mentally retarded persons: responsiveness and response validity in three samples. *Am J Ment Defic*. 1980; 84(5): 479-86.

Electronic journal articles, available online:

Halpern SD, Ubel PA, Caplan AL. Solid-organ transplantation in HIV-infected patients. *N Engl J Med* [Internet]. July 26, 2002 [accessed November 4, 2018]; 2002;347(4):284-7. Available from: <https://www.nejm.org/doi/full/10.1056/NEJMs020632>

Kuohung W, Hornstein MD. Overview of infertility. U: UpToDate, Barbieri RL ed. UpToDate [Internet]. Waltham, MA: UpToDate; 2018 [accessed November 4, 2018] Available from: <https://www.uptodate.com>

Citing a webpage:

Cancer-Pain.org [Internet]. New York: Association of Cancer Online Resources, Inc.; c2000-01 [updated May 16, 2002; accessed July 9, 2002]. Available from: <http://www.cancer-pain.org/>

For additional questions regarding citing and referencing in the graduation thesis, you can contact the Library of the Faculty of Medicine in Rijeka.

CV should be written in the third person singular and shouldn't contain more than 200 words.

Appendices and supplements

Appendices allowed as supplements to the thesis are tables and figures. All other appendices (schemes, graphs, diagrams, representations, etc.) must be classified as one of the two allowed groups. They are numbered in the text with Arabic numerals in the sequence in which they appear throughout all chapters of the thesis. They are usually placed right next to the text in which they are described and are only exceptionally attached as an appendix at the very end (e.g., a computer printout of the program as an attachment, questionnaire, etc.). All attachments must be titled.

Titles of figures are always written **BELOW** the figures, and titles of tables are always written **ABOVE** the tables. The titles of figures and tables must be self-explanatory, so abbreviations and symbols that are not interpreted in the same place or immediately below (for tables) must not be used in the titles. If you use illustrations or tables retrieved from publications by other authors, you **MUST** cite the exact source (copyright protection) and authors in the list of references.

A smaller number of simple mathematical equations fits into the text of the thesis. If the thesis contains a larger number of more complex equations, they are placed into separate lines within the text and numbered without special additional labeling.